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UoNA CO-OP LEARNING AGREEMENT

The purpose of this learning agreement is three-fold:

- a. To ensure that there is a clear understanding of the expectations that the University of North America has concerning its Co-operative Education students with regard to employment learning objectives.
- b. To ensure that there is a clear linkage between the student's academic course of study and their work experiences.
- c. That the learning objectives be jointly agreed upon between the student, the university and the employer to increase the likelihood that the student achieves his / her career objectives.

Each student undertaking a work placement must ensure that the learning plan has the following format for clarity purposes and that the plan has been signed by the student, employer and the Co-Op Director:

- a. Objectives - What do you expect to gain from this experiential learning? Students must submit at least two objectives that will be agreed to with the employer.
- b. Methods or Resources – what will you do to achieve your objectives? This can be established in the context of the job description and through discussions with your supervisor.
- c. Assessment procedures – reflects the process involved in assessing the student. The overall assessment will be based on: the established verifiable work related learning objectives; the summary student evaluation provided by the employer and the Final Reflective Report provided by the student.

Company Name: _____
Contact Name: _____
Company Address: _____
Phone number: _____

Student Name (Print): _____
Student Signature & Date: _____

Co-Op Director (Print): _____
Co-Op Director Signature & Date: _____

Supervisor Name (Print): _____
Supervisor Signature & Date: _____